

# AUTO Checklist



## is my vehicle ready for transport?

- Is my vehicle in **full working condition**? Does it start, roll, brake and steer? Is it leaking fluid?
- Does my **driver-side door and window** work properly?
- Have I removed **all personal items** from the interior and trunk areas of my vehicle?
- Have I provided Reindeer with an **active phone number** for me or my contact at origin and destination?
- Is my **fuel level** between 1/4 and 1/2 of a tank (1/4 tank is the max allowed for Hawaii, Alaska and international moves)?
- Does my vehicle have any of the following **after-factory modifications**? If so, please alert Reindeer.
  - Lift kit
  - Oversized tires
  - Camper shell
  - Tonneau cover
  - Bug shield
  - Ground clearance less than 4"
  - Bike, ski or luggage rack
  - Spoiler
- Are all the **antennas** fully retracted or removed?
- Have I removed my **toll or EZ pass** from the vehicle?

## prepare for relocation

- When the carrier arrives for pick-up, a complete exterior inspection will be completed prior to loading your vehicle. For purposes of a thorough inspection, it is helpful if your **vehicle is clean** and clear of ice, snow or other debris.
- **Alarm systems** should be disabled before our driver's arrival on the day of loading.
- One **set of keys** for the vehicle must be provided at the time of pick-up.
- All exterior **spare tire, grill or car covers** must be removed. **Caps, canopies** or other such items on pickup trucks must be properly bolted to the bed of the truck to ensure safe delivery. **Vinyl or canvas tonneau covers** must either be rolled (retracted) and locked or removed.
- Please ensure your vehicle has the appropriate level of **coolant, transmission fluid and/or antifreeze**. Neither Reindeer nor the carrier shall be responsible for damage caused by Acts of God or nature that may change the climate conditions.

## inspection before & after move (no exceptions)

- You or your designated representative will be asked to complete a **walk-around exterior inspection** of your vehicle at the origin and destination. It will be necessary for our driver to obtain a signature on the inspection form.\*
- Exceptions will be noted on the bill of lading and a **signature will be required** from you or your appointed representative at both origin and destination.

*\*Please note: We deliver 7 days a week during daylight hours only to enable proper inspection of the vehicle.*

Our in-house Quality Care Team can assist with reports of damage received within 24 hours of delivery.